At the request of the Metropolitan Sewer District of Greater Cincinnati, Arcadis worked on the following items as summarized below.

Task 1 Project Administration - Planning
- Performed project administration and resource management; communicated updates to MSDGC project manager.
- Project setup and internal coordination
- Began drafting Task 1 Deliverables for submittal on June 3, 2020. Draft deliverables included the following:
  - Risk Management Plan and Risk Register
  - Project Management Plan
  - Baseline Project Schedule (Submitted 5/29/2020)
  - Quality Control Plan