

Project and Business Development

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MSD Tap Permit Requirements

Items Necessary to Acquire a Tap Permit from the Metropolitan Sewer District Include:

1. Approved Availability of Sewer Service Application. http://msdcg.org/downloads/permits_records/availability_form.pdf
2. A contractor that is licensed by MSD. http://msdcg.org/downloads/permits_records/sewer_tappers.pdf
3. Completed MSD Tap Permit Application form. http://msdcg.org/downloads/permits_records/sewer_tap_application.pdf
4. Copy of the building permit.
5. Appropriate Water Works form (in special cases a notarized letter, stating the domestic meter size).
6. Detailed site plan, showing the building sewer with sea level elevation at the sewer main and the lowest floor elevation of the building. For developments tributary to sanitary sewers, the site plan must demonstrate that no clean water connections such as a foundation or footer drains are connected to the sanitary building sewer.
7. The sewer main being tapped must have been tested and approved.
8. Street opening permit, where applicable (State, County, City of Cincinnati and other municipalities).

Please Note:

- Permits for connection to the public storm sewer in the City of Cincinnati require a \$40.00 permit processing fee.
- For permits to convert from a septic system to sewer service, a Tap-in Fee per the fee schedule listed below is due unless the property is a single family residence or a condominium that passed its final plumbing inspection prior to July 2, 1996. Tap-in Fee for such a permit is \$480.00 for a single family residence or condominium unit.

Tap-in Fees are Effective January 1, 2012 **Please make check payable to “Treasurer, City of Cincinnati / MSD”**

Domestic	2012									
Meter Size	Up to ¾ inch	1 inch	1 ½ inch	2 inch	3 inch	4 inch	6 inch	8 inch	10 inch	12 inch
Tap-in-Fee	\$3,540	\$6,420	\$14,690	\$26,450	\$59,970	\$107,090	\$242,230	\$431,300	\$673,540	\$968,930

The above Tap-in Fee schedule is based upon the size of the domestic water meter providing service to the structure as required by the MSD Rules & Regulation (Section 1215). All properties shall be subject to all applicable sewer service charges, assessments, connection charges, and Tap-in Fees which have been or may be established by the Board of County Commissioners in effect at the time such fees are collected.

- Full time inspection (\$70.00 per hour) required on 8” inch building sewers or larger with manholes and for special services.
- Sewer main installations require a deposit based on: \$4.00 per linear foot and \$470.00 per manhole (based upon \$70.00 per hour).

Metropolitan Sewer District Phone Numbers

Project and Business Development Receptionist	244-1398
Building Permit Plan Review	557-7113 / 352-4311
Subdivision Plan Review / Main Line / Availability	557-7108 / 244-1351 / 244-1390
Tap Permits / Records / Fees	244-1330 / 244-1327 fax
Industrial Waste Division	557-7000
Sewer Main & Tap Inspection	244-1369