



Student Intern Academy Frequently Asked Questions

What is the Student Intern Academy Program?

The Student Intern Academy is a City of Cincinnati summer youth employment program. The students will work with a mentor 4 days each week (Monday thru Thursday).

Friday is Professional Development Day where the students learn about Financial Planning, Resume Writing, Public Speaking, Critical Thinking Skills, Customer Focus, Emotional Intelligence & Diversity, and Leadership

Who is eligible to apply for the program?

The program is open to all Cincinnati Public Schools or Hamilton County partner school students entering the 11th and 12th grade in the fall of 2012 and have the following:

- 2.5 GPA (verified by recent official transcripts. Report cards or print outs are not acceptable)
- Must be 16 years of age by the first day of the program
- Agree to complete the entire 8-week program
- Proof of eligibility requirements to work in the USA

Wherever necessary, the signatures of the parent or legal guardian is required.

Who are the Hamilton County partner schools?

To date, the following high schools are partners with the program:

Mother of Mercy, Seton, Norwood High School, Princeton High School, St. Bernard/Elmwood Place, Winton Woods High School, McAuley High School

How many students will be accepted into the program?

To date, the Student Intern Academy program will hire 50 students for the program.

How long is the program?

The program will last 8 weeks and includes 6 hour work days (Monday thru Friday). Students must agree to complete the entire 8-week program.

What are the program dates?

The Student Intern Academy program is an eight week summer program that will begin Monday June 11, 2012 and end Friday, August 3, 2012.

Is this a paid internship?

The students participating in the program will earn \$9.00 per hour.

Where are the internships located?

The internships are located at various Metropolitan Sewer District and Greater Cincinnati Water Works facilities.

Where can I obtain an application?

Applications will be delivered to all the High Schools in the Cincinnati Public School District by December 19, 2012. They are also available at the Metropolitan Sewer District at 1081 Woodrow Street.

Applications can be printed from the Metropolitan Sewer District website at www.MSDGC.org under the Student Intern Academy Program.

What is the deadline for the applications and where can I drop off my application?

All applications must be received at the Metropolitan Sewer District, 1600 Gest Street, Cincinnati OH 45204 by 5:00 p.m. or postmarked by the United States Postal System (USPS) no later than Friday, February 3, 2012.

What if I can't get all the information to complete my application?

An incomplete application will not be accepted. The following documents must be included with the application:

- Completed and signed application
- Essay
- Most recent official sealed high school transcripts (Report cards or print outs are not acceptable)
- Letter of Recommendation

Who should I contact with more questions?

Please contact the Metropolitan Sewer District at 513-244-1300 for more information.