The Metropolitan Sewer District of Greater Cincinnati

Request for Statements of Qualifications to Provide Health and Safety As-Needed Services

Date Issued: 03/14/2013

ADDENDUM NO. 3

This addendum will only be distributed via the website, and shall be available for viewing on the MSD website at www.MSDGC.org. No hard copy will follow. Any questions you may have on the information contained in this addendum should be directed to MSD Procurement, Mr. Jack Rennekamp at (513) 244-1363 or Ms. Carolyn Gutjahr at (513) 557-5981.

The following questions were received between the issuance of Addendum No. 1 to this RFQ and 1:30 p.m. local time (Cincinnati, Ohio) on Tuesday, March 12, 2013, the submission deadline for questions. Each question is followed by the corresponding answer to the question.

Q1: Question on the format for submission on the proposal. It says to submit on forms in Questionnaire and MSDGC provided word file for this. Can submittal include this Questionnaire as an Appendix with introductory/overview and related information more in line with your Ranking Criteria? (i.e. History/Description of Firm, Firms related experience, Management and Key Staff related experience, letters of reference and Small Business)? The submittal format for the last H&S MSA-2010 was in the format related to ranking criteria. Please advise.

A1: No. Refer to Sections 4.1 and 4.2 of the RFQ that is posted on the MSD website.

Q2: Attachment A item I, states: “Attach a copy of the Applicant’s current organization chart showing numbers of employees by discipline and project and the names and titles down through Project Manager.” As a point of clarification, is MSDGC requesting just an overall Corporate organization chart or an organizational chart specific to the proposed project personnel/team being proposed in support of the RFQ?

A2: A current organization chart that provides the information requested for the applicant organization

Q3: RFQ Section 4.2 Qualifications Questionnaire, Appendix: Are there specific SBE contracting goals for this solicitation?

A3: No

Q4: RFQ Section 4.2 Qualifications Questionnaire, Appendix: Are applicants required to submit a SBE Utilization Plan with the Qualifications Questionnaire?

A4: No